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## Head Start A to Z Program Governance

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Institute




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## Key Message


Relationship building  
is at the heart of  
effective leadership.




  
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# Nifty Notes







  
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## Session Outcomes

- Understand the origins of Head Start Program Governance
- Understand the composition of the governance structure and the roles and responsibilities as outlined in the 2007 Head Start Act
- Understand how the governance and management entities work collaboratively
- Gain knowledge of Program Governance tools

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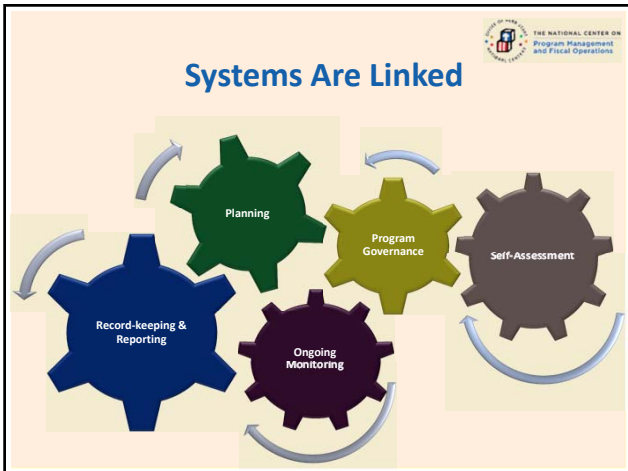
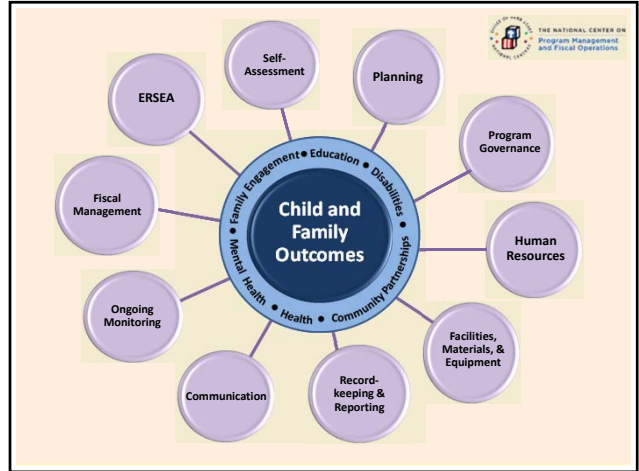
### Head Start: A Historical Perspective

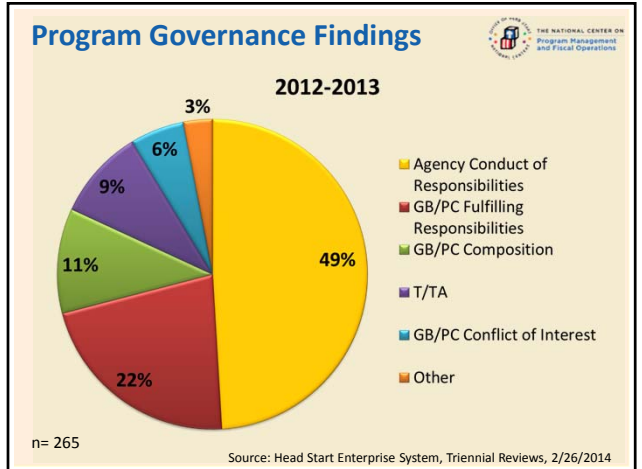
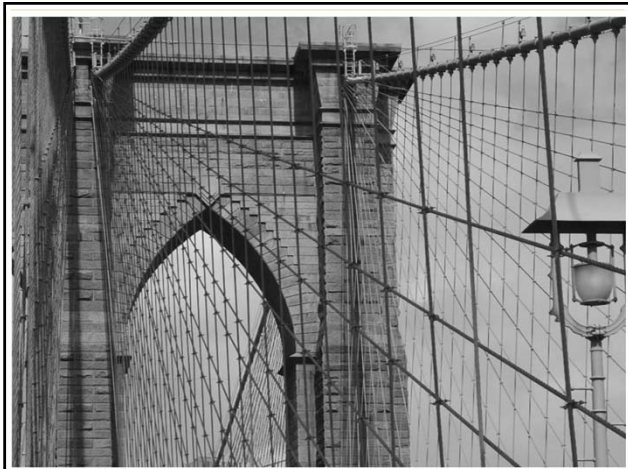
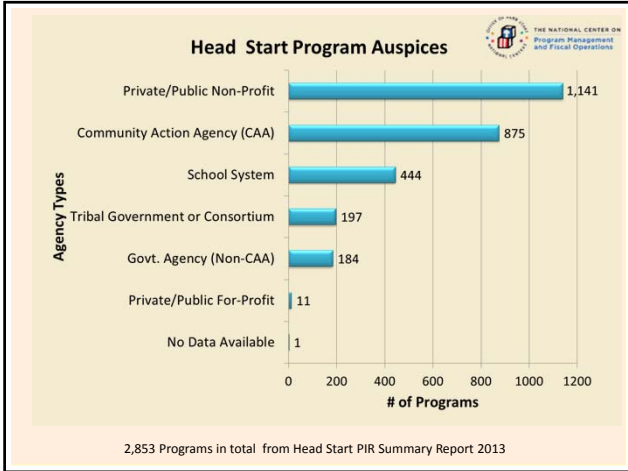


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Image retrieved from: <http://www.drewboswell.com/what-can-sesame-street-and-mr-rogers-teach-us>







### Is Your Program Experiencing Challenges in these Areas?

- Management sharing all necessary information to the Policy Council and governing body
- Ensuring that Policy Council and governing body understand and execute all of their responsibilities
- Policy Council and governing body composition reflects the expectations in the Head Start Act
- The program has a comprehensive and ongoing TTA plan to support the work of members of the governance system



### Current Realities

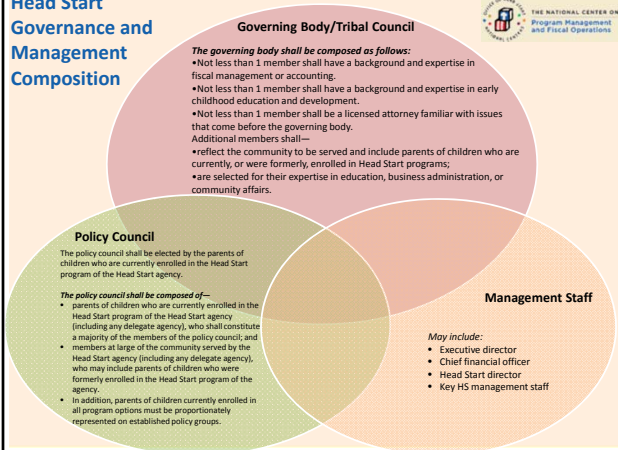



### Head Start/Early Head Start Program Governance

- The Head Start Act of 2007 describes the **composition and roles and responsibilities** of Head Start/Early Head Start agency governing bodies and Policy Councils with regard to **program design, planning, monitoring, and oversight**.
- The Act, in conjunction with the Head Start Program Performance Standards, describes performance expectations regarding program management.
- This is Head Start **governance**.




### Head Start Governance and Management Composition

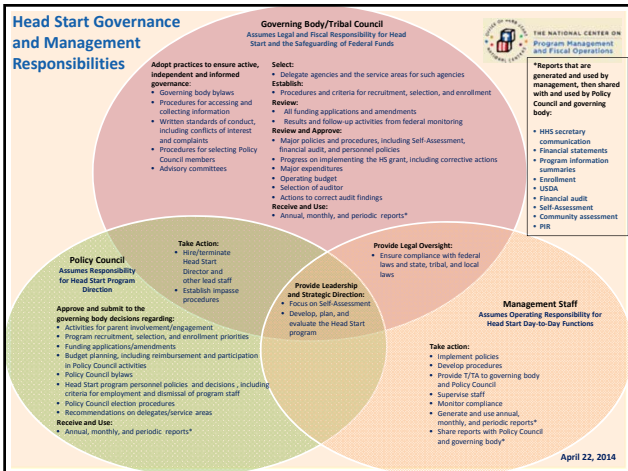
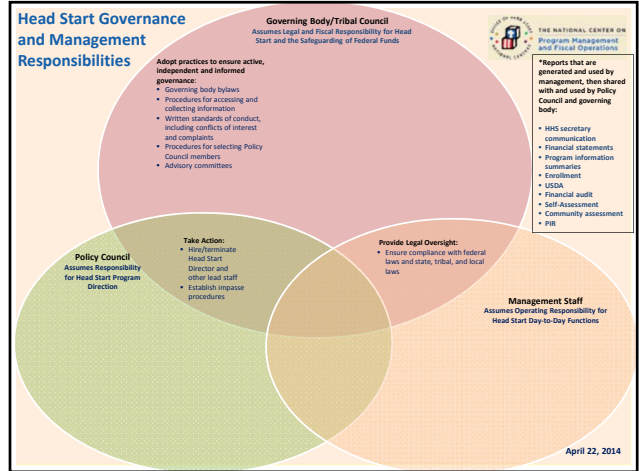




## Mission Possible Instructions

1. Assign a Mission Possible Team Lead.
2. Read the instructions.
3. Use the information already included in the diagram.
4. Use the *intel* from your envelopes to complete the Venn diagram with your team.
5. Refer to the Head Start Act handout.
6. Review your partially completed Venn diagram.
7. Take **20** minutes to complete the task.





## Mission Possible Debrief

- Step back and look at your work; do you have any reflections about the different roles and responsibilities of the governing body, Policy Council, and management staff?
- How did your team do with this assignment?
- What was the hardest part about this activity?



### Governing Body Reminders

Because governing bodies are responsible for compliance with Head Start program requirements, they should:

- Be *legally* responsible for ensuring that grant activities respond to regulations, terms and conditions of the grant
- Be *fiscally* responsible for ensuring that funds are used prudently and according to regulations
- Be knowledgeable about goals and successes of Head Start programs and impacts on children, families and communities



### Policy Council Reminders

- The Policy Council is a unique aspect of Head Start program governance; it supports active parent engagement in the design of the Head Start program.
- The governance structure and processes ensure that the Policy Council is involved in decision-making in a meaningful way.
- Policy Council members provide leadership and help shape the future of the Head Start program



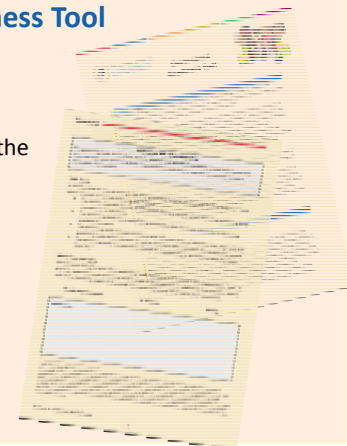
### Communicating Head Start Impacts

- Sec 644(a)(2)(a-h)—Each Head Start agency shall make available to the public a **report** disclosing specific program and financial information



### Governance Readiness Tool

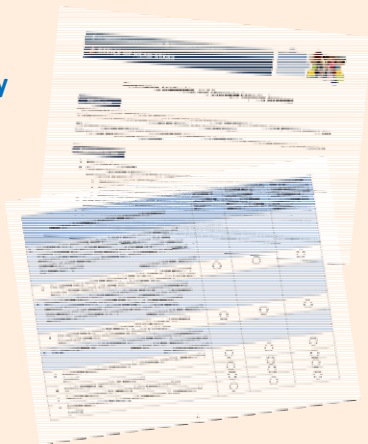
Results can be used to assess the readiness of the governing body to embrace their HS/EHS responsibilities





### Governance, Leadership and Oversight Capacity Screener

Highlights Head Start expectations related to governance



### Head Start Governing Body and Tribal Council Certification

This certification is an online tool designed to support new governing body and Tribal Council members, as well as Head Start directors and executive directors in:

- Learning about the history and mission of Head Start
- Understanding Head Start governance regulations, systems and procedures
- Embracing their legal and fiscal responsibilities



### Final Thoughts

- Relationship of the three entities
- Responsibilities of the three entities
- Current and upcoming governance tools



### Final Questions

- How will your newly acquired knowledge impact your daily practices?
- What were your "A-ha" moments?
- Any questions?





**Thank You!!**

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